

CONQUER MG BOARD OF TRUSTEE APPLICATION

The deadline to submit the application is **Friday, October 20, 2023**. We will reach out to schedule an interview with qualified applicants in November and voting on new board members will occur at the December 14 meeting.

About Conquer MG:

Conquer Myasthenia Gravis (Conquer MG) works to facilitate the timely diagnosis and optimal care of individuals affected by myasthenia gravis (MG) and to improve their lives through patient services, public awareness, medical research, professional education, advocacy and patient care.

Support, Education, Research and Awareness are the principal pillars that guide the diverse work we do to help patients live their best possible lives.

Support: We stand ready to listen to anyone who has myasthenia gravis as well as those who are touched by the disease through caring for or knowing someone who lives with MG. A key program that facilitates this support are peer led meetings that provide a safe space for individuals to share information, ask questions and offer help and hope to one another.

Education: Conquer MG maintains strong relationships with specialists who are excellent conduits to learning about emerging therapies, care strategies, trends and overall understanding of MG. We create opportunities for these and other experts to deliver information to patients and their families so that they may be stronger self-advocates.

Research: Conquer MG is part of MNet, a consortium of academia, pharma and patient advocacy groups that funds MG research with NIH and Myasthenia Gravis Foundation of America.

Awareness: Myasthenia gravis is a rare disease that affects two to seven people in every 10,000. Our charge is to bring attention to MG, which attracts more funding and scientists to study the disease. Additionally, we provide tools to support patients as they communicate with hospital emergency departments, primary care physicians and family, many of whom don't have knowledge of the disease or how it presents.

What are the expectations of serving on the Board of Trustees?

The Board of Trustees is responsible for governing the overall execution of Conquer MG's mission and advancing the four pillars. It comprises up to eight voting members. Terms are three years from the date of appointment and may be renewed. A minimum of one member of the Board must be an MG patient. Members need not be residents of Illinois.

Board members are expected to:

- Attend and actively participate in quarterly board meetings, which are held virtually on a weekday chosen by the Board from 4:30 p.m.–6:00 p.m., and one in-person planning meeting in the spring. If a board member cannot attend an in-person meeting, all efforts will be made to conduct the planning meeting as a hybrid meeting. One excused meeting is allowed per year.
- Serve on at least one committee.
- Attend a minimum of one patient support group meeting and one educational program either in-person or virtually per year.
- Help guide programming, including the annual fundraiser, Viking Challenge for MG, and other educational opportunities.
- Oversee the association management company that is contracted to manage the day-to-day operations of the organization.
- Provide proper financial oversight by being familiar with Conquer MG financial activities.
- Support the organization financially according to individual ability. Serving on the Board does not come with a mandatory donation; however, we ask that each Board member make a monetary contribution that fits their means.
- Ensure adequate sponsor support by helping to identify potential sponsors. Conquer MG has ongoing sponsor relationships and is eager to grow its sponsorship program to increase its program and service offering.
- Use personal networks to promote the annual fundraiser, the Viking Challenge for MG, held each spring.
- Be an ambassador for the organization by serving as a public advocate for MG and positively promoting Conquer MG's mission.

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Please provide the following information. If additional space is required, you may submit a separate document.

GENERAL INFORMATION

Name: _____ Company: _____

Title(s): _____ Email: _____

Work Phone: _____ Cell Phone: _____

Of the options above, the best way to contact me is: _____

EXPERIENCE

List specific skills or experience you will bring to the position:

Why do you want to serve on the Conquer MG Board of Trustees?

List any involvement with Conquer MG or knowledge of the disease. (Note: previous involvement and knowledge are not a prerequisite for serving on the Board.):

List any other boards or committees on which you have served and dates of service:

Organization/Position/Committees	Dates of Service
_____	_____
_____	_____
_____	_____
_____	_____

List any additional information you feel is relevant that this application has not covered:

REFERENCES

List the name and contact information of three people to act as references to support your application:

Initial the following to acknowledge your agreement:

_____ I agree that I have reviewed the **BOARD EXPECTATIONS** and that if selected to serve I have the time, resources and support to allow me to meet the expectations outlined. I further recognize that the term I am applying for is a 3-year term. I understand the Board may elect to change expectations from time to time, and therefore I may need to sign an updated form in future years or terms of my office.

_____ I agree that I have reviewed the expectations of Conquer MG Board of Trustees, and that I understand the pillars that guide the work, and that if selected I will comply with the fiduciary and managerial obligations of my position.

Signature of Applicant: _____ Date: _____

Printed Name: _____